Knox-Warren Special Education District

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Knox Warren Special Education District
Executive Board Meeting
Bondi Building Conference Room
311 East Main Street, Suite 632, Galesburg, IL 61401
Executive Board Meeting
December 19, 2017

Members Present:
District 304: Jeff Whitsitt
District 238: Ed Fletcher
ROE 33: Jodi Scott
KWSED: Director Kim Deschamps

Members Absent:
District 276: Mike Curry

EXECUTIVE MEETING

I. Call to Order:
   a. Mr. Wilder called the Executive Board meeting to order at 8:08 a.m.

II. Roll Call
   a. Roll call was taken. The members physically present formed the necessary quorum. Mike Curry was absent and Mr. Whitsitt arrived later to the meeting.

III. Recognition of Visitors/Public Comments
   a. Mitch Prentice, reporter from the Register-Mail was present.
   b. There were no public comments.

IV. Approval of Minutes
   a. Mr. Wilder called for a motion to approve the Open and Closed session minutes from November 21, 2017 as well as the Special meeting minutes from December 13, 2017. Mr. Farquer motioned to approve the minutes, and Mr. Sornberger seconded. The motion was approved by voice vote.

V. Approval of Consent Agenda
   a. Mr. Wilder called for a motion to approve the following Consent Agenda items:
      i. Approval of the November Board Bills.
      ii. Approval of the Payroll and Claims.
   Members were given time to ask questions regarding the item. Ms. Deschamps explained the reports and announced that it was the first time utilizing the Treasurer, Carol Ricketts. Mr. Fletcher motioned to approve the Consent Agenda, and Mr. Sornberger seconded. The motion was approved by roll call vote.

VI. Discussion Items
   a. Ms. Deschamps presented the Director’s Report which included issues regarding possible meeting location at Farmland, the upcoming training with Illinois Municipal Retirement Fund agent, alternative retirement plan, the creation of an independent Knox-Warren Special Education District institute in 2019, utilization current School Improvement Program days for Autism training, an update on laptop purchases for staff and Knox-Warren Special Education District’s participation in Spring Job Fairs for recruitment.
   b. Members were encouraged to complete their Excess Cost report before January 30, 2018.
   c. Ms. Deschamps updated districts on future program projections.
d. Members were given information regarding the Legal briefing on January 10, 2018 as well as the need to discuss Response to Intervention during the March 9, 2018 Principal’s Meeting.

VII. Administrative Reports
a. Ms. Deschamps stated that a Budget update would be in the spring.
b. Members decided to revisit the possibility of using July 1st as the start date for insurance coverage instead of September 1st in the spring of 2019. Mr. Wilder encourage the Cooperative to begin to seek quotes with different providers. Mr. Sornberger and Mr. Farquer agreed.
c. Ms. Deschamps informed the members that the Illinois State Board of Education had requested an extension to send her the electronic draft for the Cooperative’s Policy. Members were told that requested had been granted. As a result, the press policy had not yet been received.
d. Members were updated on the first Evaluation meeting. Members discussed specific requirements of the evaluation plan.

VIII. Closed Session
a. Mr. Wilder stated that there was a need to go into closed session. Mr. Farquer motioned to enter into closed session. Mr. Sornberger seconded the motion. The motion was approved by roll call vote at 8:50 a.m. The Executive Committee, with Jeff Whitsitt, who had arrived, entered into closed session to discuss:
   i. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on the complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

b. The Executive Committee existed closed session at 9:02 a.m. with a motion from Dr. Sornberger. Mr. Farquer seconded the motion. The motion carried by voice vote.

IX. Action Items
a. The members took action on an issue from Closed Session. Mr. Wilder called for a motion to approve the resignation of an employee. Mr. Farquer motioned to approve the resignation of a Knox-Warren Special Education District employee. Mr. Whitsitt seconded the motion. The motion was approved by roll call vote.

X. Comments by Executive Board
a. There were no comments by the Board members.

XI. Future Meeting Date and Time
a. The date and time for the next Knox-Warren Special Education District Executive Board meeting was announced as Tuesday, January 16, 2018 at 8:00 a.m. at 105 North E. Street, Monmouth, IL 61462

XII. Adjourn
a. The Executive Board adjourned at 9:20 a.m. with a motion from Dr. Sornberger, and Mr. Fletcher seconded the motion. The motion was approved by voice vote.

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President

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Secretary