Knox-Warren Special Education District

Kim Deschamps, Director
311 East Main Street Suite 632, Galesburg, Illinois 61401
[o]: (309) 351.7224 http://www.kwsed.org [t]: (309) 343.3116

Knox Warren Special Education District
Executive Board Meeting
Bondi Building Conference Room
311 East Main Street, Suite 632, Galesburg, IL 61401
Executive Board Meeting
May 17, 2018

Members Present:
District 210: Tim Farquer
District 304: Jeff Whitsitt
District 208: Joe Sornberger
District 276: Mike Curry
ROE 33: Jodi Scott
KWSED: Kim Deschamps

Members Absent:
District 202: Steve Wilder
District 238: Ed Fletcher

EXECUTIVE MEETING

I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 1:00 p.m.

II. Roll Call
   a. Roll call was taken. The members physically present formed the necessary quorum. Steve Wilder
      and Ed Fletcher were absent.

III. Recognition of Visitors/Public Comments
    a. There were no visitors.
    b. There were no public comments.

IV. Approval of Minutes
    a. Mr. Whitsitt called for a motion to approve the Open and Closed session minutes from
       April 17, 2018. Dr. Curry motioned to approve the minutes, and Mr. Sornberger seconded. The
       motion was approved by voice vote.

V. Approval of Consent Agenda
    a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
       i. Approval of the April Board Bills.
       ii. Approval of the Payroll and Claims.
       iii. Approval of Tentative Amended Budget for 2017-2018 School Year.
       Members were given time to ask questions regarding the items. Ms. Deschamps explained the
           reports. Dr. Curry motioned to approve the Consent Agenda, and Mr. Farquer seconded. The
           motion was approved by voice vote.

VI. Discussion Items
    a. Ms. Deschamps announced that all Knox-Warren Special Education District member districts
       meet the IDEA Indicator requirements. This was a first for the Cooperative.
    b. Ms. Deschamps stated that the Illinois State Board of Education (ISBE) had chosen Abingdon-
       Avon for the annual Indicator 14 survey for the 2017-2018 School Year.
    c. It was determined that Discussion Item "C" was to be discussed during closed session.
    d. Ms. Deschamps and Mrs. Scott updated members on the progress toward scheduling a joint
       training for staff regarding the Student Information System and Special Education database, iStar.
    e. Members were given student and staffing information regarding the upcoming Extended School
       Year program.
Members were reminded of the date for the Non-Proportionate Share Meeting in Warren County. It was scheduled for May 21, 2018 at 4:00 pm. Ms. Deschamps restated that the Illinois State Board of Education still had not yet published allocation amounts for the 2018-2019 School Year.

Ms. Deschamps stated that Galesburg District 205 had yet to notify the Cooperative of its intent to continue the Joint Agreement Contract for Occupational and Physical Therapy staff as well as the Hearing Itinerate Teacher. She stated that the contract was scheduled to go before the Galesburg Board members in June.

Members discussed the possible incorporation of a member's Physical Education teacher's salary into the Cooperative's Budget for reimbursement. Members requested more information, and the discussion was tabled until June Board meeting.

Ms. Deschamps updated members on student placements and staffing needs for the 2018-2019 School Year.

Item not discussed.

VII. Action Items

The members took action on two items.

Mr. Whitsitt called for a motion to approve the Employment of Personnel in the Attached Personnel Report. Dr. Curry motioned to approve the report. Mr. Sornberger seconded the motion. The motion was approved by roll call vote.

Mr. Whitsitt called for a motion to approve Contracted Services for Vision for the 2018-2019 School Year. Dr. Curry motioned to approve the report. Mr. Sornberger seconded the motion. The motion was approved by roll call vote.

VIII. Administrative Reports

a. Ms. Deschamps and members discussed the financial details of tentative FY18 Amended Budget. Discussion also included the schedule for presentation and approval of the FY18 Amended Budget as well as the FY19 Budget.

b. Ms. Deschamps reported on the progress of Board Policies in Sections 3, 4, 6 and 7.

c. Ms. Deschamps stated that the evaluation process was focusing on PERA Committee and the establishment of tiebreakers within the Seniority List.

d. Ms. Deschamps spoke regarding upcoming trainings in Early Childhood, ADOS, Knox and Medicaid trainings.

IX. Closed Session

a. Mr. Whitsitt stated that there was a need to go into closed session. Mrs. Scott motioned to enter into closed session. Mr. Farquer seconded the motion. The motion was approved by voice vote at 1:49 p.m. Executive Secretary, Sherry Mc Ilravy was excused from Closed Session. The Executive Committee, entered into closed session to discuss:

   i. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on the complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

b. The Executive Committee existed closed session at 2:30 p.m. with a motion from Mr. Sornberger. Dr. Curry seconded the motion. The motion carried by voice vote.

X. Comments by Executive Board

a. There were no comments by the Board members.

XI. Future Agenda Items

a. Members were given a list of future agenda items including, remaining Board Policies, PERA Committee, Maintenance of Effort, Extended School Year and Trainings for the 2018-2019 School Year.
XII. Future Meeting Date and Time
   a. The date and time for the next Knox-Warren Special Education District Executive Board meeting was announced as Tuesday, June 19, 2018 at 8:00 a.m. at 311 East Main Street, Galesburg, IL, Conference Room on the Lower Level of Bondi Building.

XIII. Adjourn
   a. The Executive Board adjourned at 2:35 p.m. with a motion from Mrs. Scott, and Mr. Farquer seconded the motion. The motion was approved by voice vote.

President

Secretary