Members Present:
District 304: Jeff Whitsitt  District 208: Joe Sornberger
District 276: Mike Curry  ROE 33: Jodi Scott
Knox-Warren Special Education District: Director Kim Deschamps

Members Absent:
District 202: Steve Wilder
District 238: Ed Fletcher
District 210: Tim Farquer

EXECUTIVE MEETING

I. Call to Order:
   a. Ms. Deschamps called the Executive Board meeting to order at 6:38 p.m.

II. Roll Call
   a. Roll call was taken. The members physically present formed the necessary quorum. Tim Farquer, Ed Fletcher and Steve Wilder were absent.

III. Moment of Silence and Pledge of Allegiance
   a. Attendees stood for a moment of silence followed by the Pledge of Allegiance.

IV. Election of Officers
   a. Kim Deschamps opened the floor to nominations for officers on the Executive Board. Kim Deschamps called for a motion to approve Jeff Whitsitt as President of the Executive Board. Mike Curry motioned to approve the nomination, and Joe Sornberger seconded. The motion was approved by voice vote.
   b. Jeff Whitsitt nominated Steve Wilder as Secretary of the Executive Board. A motion to approve the nomination was given by Jeff Whitsitt and seconded by Mike Curry. The motion was approved by voice vote.

V. Establishment of Regular Meeting Dates, Times and Locations
   a. Kim Deschamps spoke regarding the schedule for future meetings of the Executive Board. Jodi Scott offered to move the Regional Office of Education to a later time so that the Knox-Warren Special Education District meeting could meet at 8:00 a.m. Members discussed the possible change and decided that the switch would work better. A motion to approve the future dates as listed with an earlier start time of 8:00 a.m. was given by Jodi Scott and seconded by Joe Sornberger. The motion was approved by voice vote.

VI. Public Comment and Recognition of Visitors
   a. Kim Deschamps recognized visitors and outlined meeting etiquette. The following visitors were in attendance: Andy Bell-Baltaci from the Review-Atlas Reporter, an unnamed reporter from the Register-Mail, and an unnamed community member.

VII. Approval of Minutes
   a. Jeff Whitsitt called for the approval of the June 26, 2017 minutes. Mike Curry motioned to approve the minutes, and Joe Sornberger seconded. The motion was approved by voice vote.
VIII. Discussion Items
a. Kim Deschamps presented the Director’s Welcome Report that included an update on the budget transition in the Illinois State Board of Education’s IWAS website, the process for the FY17 personnel reimbursement and changes in the processing of FY17 grant payments.
b. Executive Board members were given an Addendum to the Property Lease for review.
c. Kim Deschamps presented the statement for Prairie State Insurance Cooperative (PSIC). The statement detailed the cost for Workman’s Comp and Liability insurance for Knox-Warren Special Education District for the 2017-2018 School year. Due to time issues between Galesburg 205 and PSIC, each district needed to be invoiced for the cost. Members requested that the invoice be emailed to them early Friday, July 7, 2017.
d. Members were updated on the current status regarding programs and staffing needs for the Knox-Warren Special Education District for the 2017-2018 School year.
e. Kim Deschamps discussed the terms of the Intergovernmental Agreement with members and encouraged them to refer to the terms whenever questioned about billing details.
f. Members were notified that the advances from member districts were scheduled for August 2017.
g. An update on preschool and Early Intervention Team meetings was presented.
h. Kim Deschamps reiterated how billing was to be executed per the terms of the Joint Agreement in regards to costs occurring from the withdrawal of Galesburg from the Cooperative.

IX. Action Items
a. Jeff Whitsitt called for a motion to approve the employment of professional-educator-licensed individuals. Mike Curry motioned to approval the employment of the professional educator-licensed individuals, and Jodi Scott seconded. The motion was approved by roll call vote.
b. Jeff Whitsitt called for a motion to approve the employment of the educational support personnel. Mike Curry motioned to approve the employment of the educational support personnel, and Jodi Scott seconded the motion. The motion was approved by roll call vote.
c. Jeff Whitsitt called for a motion to approve the ratification of the Lease Agreement and the Addendum of Lease Agreement of Office Space at 311 East Main Street Suites 632, 633 and 634 in Galesburg, IL 61401. Joe Sornberger motioned to approve the ratification of the Lease Agreement and the Addendum of Lease Agreement of Office Space, and Mike Curry seconded. The motion was approved by roll call vote.
d. Jeff Whitsitt called for a motion to approve the ratification of the Amended Intergovernmental Agreement between Galesburg CUSD 205 and Knox-Warren Special Education District for Access to Special Education Services. Mike Curry motioned to approve the ratification of the Amended Intergovernmental Agreement, and Joe Sornberger seconded. The motion was approved by voice vote.
e. Jeff Whitsitt called for a motion to approve the Agreement for Contracting for Information Technology Services for the 2017-2018 School year. Mike Curry motioned to approve the Agreement for Contracting for Information Technology Services, and Jodi Scott seconded. The motion was approved by roll call vote.
f. Jeff Whitsitt called for a motion to approve the Agreement for Contracting Voicemail Services through Comcast for the 2017-2018 School year. Mike Curry motioned to approve the Agreement for Contracting Voicemail Services, and Joe Sornberger seconded. The motion was approved by roll call vote.
g. Jeff Whitsitt called for a motion to approve the Agreement for Contracting Auditing Services through the John E. Meister Company for the 2017-2018 School year. Mike Curry motioned to approve the Auditing Services through John E. Meister Company, and Joe Sornberger seconded. The motion was approved through roll call vote.
h. Jeff Whitsitt called for a motion to approve Board Policies 4:30, Revenue and Investments. Mike Curry motioned to approve the Board Policies 4:30, Revenue and Investments, and Joe Sornberger seconded. The motion was approved by roll call vote.
i. Jeff Whitsitt called for a motion to approve the subscription to IASB PRESS Policy Service. Mike Curry motioned to approve the subscription to IASB PRESS Policy Service, and Jodi Scott seconded. The motion was approved by roll call vote.

X. Comments by Governing Board
a. No comments were made.

XI. Future Agenda Items
a. Future agenda items were discussed. The items included Board Policies, proposed budget and current staffing.
XII. Future Meeting Date and Time  
   a. The date and time for the next Knox-Warren Special Education District Executive Board meeting was announced for Tuesday, August 15, 2017 at 8:00 a.m.

XIII. Adjourn  
   a. The Executive Board adjourned at 7:30 p.m. with a motion from Mike Curry. Joe Sornberger seconded the motion. The motion was approved by voice vote.

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President

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Secretary