Members Present:
District 304: Mr. Whitsitt
District 238: Mr. Fletcher
District 276: Dr. Curry
District 210: Mr. Farquer
District 208: Mr. Sornberger
ROE 33: Mrs. Scott
KWSED: Ms. Deschamps

Members Absent:
None

Members Late:
District 202: Mr. Wilder

EXECUTIVE MEETING

I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 8:05 a.m.

II. Roll Call
   a. Roll call was taken. The members physically present formed the necessary quorum. Mr. Wilder arrived later in the meeting.

III. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

IV. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the minutes of October 16, 2018. Mr. Farquer motioned to approve the minutes, and Mr. Fletcher seconded. The Executive Board approved the motion by voice vote.

V. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the October Board Bills.
      ii. Approval of the Payroll and Claims.
      iii. Approval of Resignation of Kendrah Adams, effective December 21, 2018.

      Members were given time to ask questions regarding the items. Ms. Deschamps explained the Bills, Payroll and Claims. Mr. Fletcher motioned to approve the Consent Agenda, and Mr. Sornberger seconded. The Executive Board approved the motion by roll-call vote.

VI. Discussion Items
   a. Ms. Deschamps updated members on regarding how the Designation coding affected state Report Cards. Ms. Deschamps and Mr. Whitsitt notified the members of the steps taken to change the coding and the additional steps needed to complete the process.
b. Ms. Deschamps apprised members on the status of interviewing Director Candidates. Members tabled discussion of details for during Closed Session.

c. Members were encouraged to enforce the February renewal deadline. Ms. Deschamps outlined the current billing system, personnel workload, possible future billing rate and status of relations between Knox-Warren Special Education District and Galesburg District 205.

d. Ms. Deschamps encouraged increased communication as well as a unified front from Administration to all staff in regards to the referral process and RtI.

e. Ms. Deschamps alerted members of issues surrounding contracted day with Knox-Warren Special Education District Paraprofessionals. Members discussed how they handled such situations in individual districts.

f. It was determined that Knox-Warren Special Education District was not going to take the six-month extension option.

g. Ms. Deschamps updated members on DLM and 1% cap.

h. Members discussed possible alternative CPI trainings, training fees and written agreements with trainers. Ms. Deschamps stated she would see about summer trainings.

i. Ms. Deschamps spoke regarding staffing and student projections for FY20.

j. A brief update was given on the PRESS Policy process.

VII. Action Items
The members took action on one item.

   Mr. Whitsitt called for a motion to approve the Cash payment related to health insurance within the Illinois Municipal Retirement fund. Mr. Fletcher motioned to approve the report. Mrs. Scott seconded the motion. The Executive Board approved the motion by voice vote. The vote was seven: yes, zero: no.

VIII. Administrative Reports
   a. None

IX. Closed Session
   a. It Mr. Whitsitt stated that there was a need to go into closed session. Dr. Curry motioned to enter into closed session. Mr. Fletcher seconded the motion. The motion was approved by voice vote at 9:03 a.m. The Executive Committee, entered into closed session to discuss:

      i. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on the complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

   b. The Executive Committee existed closed session at 9:09 a.m. with a motion from Dr. Curry. Mr. Wilder seconded the motion. The motion carried by voice vote.

X. Comments by Executive Board
   a. There were no comments from the Executive Board.

XI. Future Agenda Items
   a. The list of future agenda items included the Board Policy and the contract with Galesburg in 2019-2020.

XII. Future Meeting Date and Time
   a. The announced date and time for the next Knox-Warren Special Education District Executive Board meeting was as Tuesday, December 18, 2018 at 8:00 a.m. at 311 East Main Street, Conference Room on the lower level of the Bondi Building.

XIII. Adjourn
   a. The Executive Board adjourned at 9:11 a.m. with a motion from Mr. Farquer. Mr. Wilder seconded the motion. The Executive Board approved the motion by voice vote.