Members Present: 
District 304: Mr. Whitsitt
District 238: Mr. Fletcher
ROE 33: Mrs. Scott
District 276: Dr. Curry
District 202: Mr. Wilder
District 210: Mr. Farquer
KWSED: Mr. Crowl

Members Absent
None

Members Late:
None

EXECUTIVE MEETING
I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 8:02 a.m.

II. Roll Call
   a. Roll call was taken. All members were present and formed a quorum.

III. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

IV. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the Open and Closed Session Minutes from the January 21, 2020 Regular Executive Board Meeting as well as the Open and Closed minutes from the January 30, 2020 Special Executive Board Meeting. Dr. Curry motioned to approve the minutes, and Mr. Wilder seconded. The Executive Board approved the motion by voice vote.

V. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the January and February 2020 Board Bills.
      ii. Approval of the January Payroll and Claims.
   Members were given time to ask questions regarding the items. Mr. Crowl explained the Bills, Payroll and Claims. Dr. Curry motioned to approve the Consent Agenda, and Mr. Fletcher seconded. The Executive Board approved the motion by roll-call vote.

VI. Action Items
   The members took action on three items.

   Mr. Whitsitt called for a motion to approve the Employment of Personnel in the Attached Personnel Report. Mr. Fletcher motioned to approve the report. Dr. Curry seconded the motion. The Executive Board approved the motion by roll-call vote.

   Mr. Whitsitt called for a motion to approve the Knox-Warren Special Education District Board Governance Policy. Mr. Farquer motioned to approve the Governance Policy. Mr. Wilder seconded the motion. The Executive Board approved the motion by voice vote.

   Mr. Whitsitt called for a motion to approve the Intergovernmental Agreement with Galesburg District 205. Mr. Farquer motioned to approve the Intergovernmental Agreement. Dr. Curry seconded the motion. The Executive Board approved the motion by voice vote.
VII. Discussion Items
   a. Mr. Crowl updated members on the current status of the Coordinator positions. Five of the seven applicants had been interviewed. The second round interviews were scheduled for the following week.
   b. Members discussed the issue surrounding mileage submissions. It was determined that mileage pertained to travel within the Cooperative. It was also determined that this situation fell under Administrative procedure and no action from the Executive Board was needed. Notification would go out after the February Board meeting.
   c. Mr. Crowl and members discussed how best to address a possible adjustment to the payroll schedule for the 2020-2021 School Year.

VIII. Administrative Reports
   a. Budget and Finance
      i. Members were updated on Excess Cost submission procedures and deadlines.
   b. ISBE
      i. Members were encouraged to approve their district’s December 1st Child Count data starting March 12 and lasting until March 26, 2020
      ii. The current status for Dynamic Learning Module (DLM) was presented.
      iii. Mr. Crowl spoke regarding the need to reduce the number of RCDT numbers to one for Knox-Warren Special Education District.
   c. Embrace
      i. Members were given the projected cost increase for Embrace IEP software for the 2020-2021 School Year.

IX. Closed Session
   a. Mr. Whitsitt called for a motion to enter into Closed Session. Dr. Curry motioned to enter into closed session. Mr. Fletcher seconded the motion. The motion was approved by voice vote at 8:40 a.m. The Executive Board entered into closed session to discuss:
      i. the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
   b. The Executive Board existed closed session at 8:55 a.m. with a motion from Mr. Fletcher. Dr. Curry seconded the motion. The motion was carried by voice vote.

X. Comments by Executive Board
   a. There were not comments from the Executive Board.

XI. Future Agenda Items
   a. Future agenda items included projections, I-Star and Cooperative Program Placement.

XII. Future Meeting Date and Time
   a. The next regular meeting was given as 8:00 am Tuesday, March 17, 2020 at 105 North E Street, Monmouth, IL 61462.

XIII. Adjourn
   a. The Executive Board adjourned at 8:56 a.m. with a motion from Dr. Curry. Mr. Wilder seconded the motion. The Executive Board approved the motion by voice vote.

_____________________________________President

_____________________________________Secretary