Knox-Warren Special Education District

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Knox-Warren Special Education District
Executive Board Meeting
311 East Main Street, Galesburg, IL 61401
July 21, 2020

Members Present: Via Phone
District 202: Mr. Burgess
District 276: Dr. Curry
District 208: Mr. Sornberger
District 304: Mr. Whitsitt
KWSED: Mr. Crowl

Members Absent
District 210: Mr. Farquer
District 238: Mr. Fletcher
ROE 33: Mrs. Loving

Members Late: Via Phone
None

EXECUTIVE MEETING

I. Call to Order:
   In accordance with Executive Order 2020-10 issued by Governor J.B. Pritzker, this Board meeting will take place virtually. Members of the public may listen by calling (US 1 406 840 4935) and entering PIN number (384 309 957) followed by #. Members of the public will not be allowed to participated in the meeting and will be asked to identify themselves so their virtual attendance can be entered in the minutes of the meeting. If members of the public wish to make a public comment, it must be received by 12:00 p.m. on Monday, July 21, 2020. Public comments can be emailed to zcrowl@kwsed.org.

II. Introduction
   a. Joe Burgess, the Interim Superintendent of Knoxville, was introduced as the newest member of Knox-Warren Special Education District’s Executive Board.

III. Roll Call
   a. Roll call was taken. Members present constituted a quorum. Mr. Farquer, Mr. Fletcher and Mrs. Loving were absent.

IV. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

V. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the Open Session Minutes from the June 16, 2020 Regular Executive Board Meeting. Dr. Curry motioned to approve the minutes, and Mr. Burgess seconded. The Executive Board approved the motion by roll-call vote.

VI. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the June and July 2020 Board Bills.
      ii. Approval of the June Payroll and Claims.
   Members were given time to ask questions regarding the items. Mr. Crowl explained the Bills, Payroll and Claims. Dr. Curry motioned to approve the Consent Agenda for Board Bills, and Mr. Sornberger seconded. Mr. Dr. Curry motioned to approve the Consent Agenda for Payroll and Claims. Mr. Sornberger seconded. The Executive Board separately approved both motions by roll-call votes.
VII. Discussion Items
   a. Mr. Crowl updated members on the status of obtaining Speech Pathologist services through Western Illinois University.
   b. Members were reminded to submit the names of the Governing Board members from their individual districts.
   c. Mr. Crowl encouraged members to send copies of their Districts’ calendars to Knox-Warren Special Education District Administrative Office for IEP documentation, the Medicaid billing system as well as for payroll processing.
   d. Members were asked if Medicaid training could be done remotely for their hired staff. Members agreed that remote training was the best option.
   e. Mr. Crowl gave members the FY21 Insurance rate quotes. Members discussed the option of going from a set rate to a percentage rate. Members agreed that such a move needed to be an action item during the August Board meeting.
   f. Members were given a list of Personal Protective Equipment items that had been purchased by the Cooperative. Members discussed different mask, shield and gown options that were available.
   g. Mr. Crowl presented the results of the In-School Learning preference survey given to Special Education parents. Of the parents who responded, 60% stated that their children were attending. 40% stated they were unsure at that time.
   h. Mr. Crowl asked the members if they would agree to allow Knox-Warren Special Education District to reimburse a district hiring a long-term sub at a higher hourly rate after working 10 consecutive days. Members thought this was appropriate.

VIII. Action Items
    The members took action on one item.
    Mr. Whitsitt called for a motion to approve the Employment of Personnel in the Attached Personnel Report. Mr. Crowl reviewed the personnel report. Dr. Curry motioned to approve the report. Mr. Burgess seconded the motion. The Executive Board approved the motion by roll-call vote.
    Mr. Whitsitt called for a motion to approve Madison Grady for the School Psychologist Scholarship program. It would be at Western Illinois University for two years. Dr. Curry motioned to approve Madison Grady for the School Psychologist program. Mr. Sornberger seconded the motion. The Executive Board approved the motion by roll-call vote.
    Mr. Whitsitt called for a motion to approve the change in the Billing System for Member Districts. Mr. Sornberger motioned to approve the change in the Billing System. Dr. Curry seconded the motion. The Executive Board approved the motion by roll-call vote.
    Mr. Whitsitt called for a motion to approve to Place the Tentative FY21 Budget on Display. Dr. Curry motioned to place the Tentative FY21 Budget on Display. Mr. Sornberger seconded the motion. The Executive Board approved the motion by roll-call vote.
    Mr. Whitsitt called for a motion to approve the pay the Long Term Teacher Substitute at a First-Year Teacher salary rate. This would be reimbursed to the district hiring her as a substitute. Dr. Curry motioned to approve the pay increase. Mr. Burgess seconded the motion. The Executive Board approved the motion by roll-call vote.

IX. Administrative Reports
    a. Budget and Finance
       i. Mr. Crowl updated members on the STEP Grant increase.
       ii. Member Districts were encouraged to contact Sherry McIlravy if they needed assistance with their FY21 IDEA grants.
    b. ISBE
       i. Mr. Crowl presented current information regarding the Draft IEP Rule.
       ii. Mr. Crowl updated members on any changes to the Special Education guidelines from the Illinois State Board of Education.
X. Closed Session  
   a. Mr. Whitsitt stated that there was no need for Closed Session.

XI. Comments by Executive Board  
   a. There were not comments from the Executive Board.

XII. Future Agenda Items  
    a. Future agenda items included finalizing the FY21 Projected Budget and final Insurance rates.

XIII. Future Meeting Date and Time  
      a. The next regular meeting was changed to 8:00 am Tuesday, August 25, 2020. This was due to the tentative start dates for the first day of student attendance.

XIV. Adjourn  
      a. The Executive Board adjourned at 8:45 a.m. with a motion from Dr. Curry. Mr. Sornberger seconded the motion. The Executive Board approved the motion by voice vote.

_________________________________________________________________President

_________________________________________________________________Secretary