Knox-Warren Special Education District

Kim Deschamps, Director
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Knox Warren Special Education District
Executive Board Meeting
1468 Knox Road 1725 North Dahinda, IL 61428
June 14, 2019

Members Present:  Members Absent
District 304: Mr. Whitsitt  None
District 238: Mr. Fletcher
ROE 33: Mrs. Scott  Members Late:
District 208: Mr. Sornberger  None
District 210: Mr. Farquer
District 276: Dr. Curry
KWSED: Ms. Deschamps

EXECUTIVE MEETING

I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 12:00 p.m.

II. Roll Call
   a. Roll call was taken. All members were physically present and formed a quorum.

III. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

IV. Approval of Agenda
   a. Mr. Whitsitt called for a motion to approve the June 14, 2019 Agenda. Dr. Curry motioned to approve the Agenda, and Mr. Wilder seconded. The Executive Board approved the motion by voice vote.

V. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the minutes of May 21, 2019. Mr. Fletcher motioned to approve the minutes, and Dr. Curry seconded. The Executive Board approved the motion by voice vote.

VI. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the May and June Board Bills.
      ii. Approval of the May Payroll and Claims.
      Members were given time to ask questions regarding the items. Ms. Deschamps explained the Bills, Payroll and Claims. Dr. Curry motioned to approve the Consent Agenda, and Mr. Wilder seconded. The Executive Board approved the motion by voice vote.

VII. Action Items
    The members took action on four items.
    Mr. Whitsitt called for a motion to approve the Employment of New Personnel in the Attached Personnel Report. Mr. Farquer motioned to approve the report. Mr. Wilder seconded the motion. The Executive Board approved the motion by roll-call vote.
    Mr. Whitsitt called for a motion to approve the Employment of Existing Personnel in Attached Personnel Report. Mr. Farquer motioned to approve the Resolution. Mr. Fletcher seconded the motion. The Executive Board approved the motion by voice vote.
Mr. Whitsitt called for a motion to approve the Acceptance of Resignation of Personnel in Attached Personnel Report. Mrs. Scott motioned to approve the Resignation. Mr. Sornberger seconded the motion. The Executive Board approved the motion by roll-call vote.

Mr. Whitsitt called for a motion to approve the Addendum of Lease Agreement of Office Space at 311 East Main Street, Galesburg, Illinois 61401 to include Suite 518. Dr. Curry motioned to approve the Addendum. Mr. Fletcher seconded the motion. The Executive Board approved the motion by voice vote.

VIII. Presentation of the Amended FY19 Budget
   a. Members were given information regarding the FY19 Budget Amendment. Mr. Wilder spoke regarding the possibility of utilizing District 202’s nurse throughout the cooperative. Members agreed that having access to possible nursing services was a good idea. Members were given an update on the cost regarding the Intergovernmental Agreement with Galesburg District 205. Mr. Whitsitt asked what was the date to inform District 205 that KWSED was not continuing the Agreement should the need arise. Ms. Deschamps stated February 1st.

IX. Presentation of the Proposed FY20 Budget
   a. Members were given materials detailing the FY20 Budget. Member discussed the projected costs for programs. It was decided to keep the projected cost for nursing services in the proposed budget even though the nurse position had not been finalized. Districts were given their tentative monthly billing sheets for FY20. Ms. Deschamps and Miss Mc Ilravy explained how the grant allocation changes affected the local budget.

X. Presentation of the Amended Articles of Joint Agreement
   a. Ms. Deschamps explained how the new grant allocation system required the need to amend the Joint Articles of Agreement.
   b. A rotation system was outlined in regards to the appointment of Executive Board President and Secretary. Mr. Whitsitt and Mr. Wilder were remaining in their positions for FY20.

XI. Closed Session
   a. Due to the nature of the public surroundings, Mr. Whitsitt called for a motion to enter into Closed Session. Dr. Curry motioned to enter into closed session. Mr. Sornberger seconded the motion. The motion was approved by voice vote at 12:30 p.m. The Executive Board entered into closed session to discuss:
      i. the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
   b. The Executive Board existed closed session at 12:38 p.m. with a motion from Mrs. Scott. Dr. Curry seconded the motion. The motion was carried by voice vote.

XII. Discussion Items
   a. Ms. Deschamps announced that Knox-Warren Special Education District was continuing to work through the Indicator 14 process and was on track to meet the June 28th deadline.
   b. Members were updated on the progress toward meeting Maintenance of Effort. Five of the six districts had not met the Maintenance of Effort requirement, but Ms. Deschamps was working on finalizing the adjustment report so that district would be able to meet Maintenance of Effort.
   c. An update was given on FY20 projections regarding student placements, staffing needs, team assignments and program locations.
   d. A discussion took place surrounding the current status of the Intergovernmental Agreement with Galesburg District 205 for FY20. Focus surrounded how to effectively deal with Galesburg lack of response.
   e. Ms. Deschamps updated members on training and institute days for the Cooperative.
   f. Members were given information on future Board meeting dates for FY20.
XIII. Administrative Reports
   a. Ms. Deschamps outlined the next steps in the Budget approval process for the Amended FY19 Budget as well as the approval and display of the FY20 Budget.
   b. Members discussed the possibility of utilizing EvaluWise as the evaluation tool for the Cooperative. Ms. Deschamps reminded the members of issues surrounding Expedited Tenure for Cooperative employees.
   c. June 19, 2019 was given as the date when the Governing Board would meet to Amend the Joint Agreement, Approve the FY19 Amended Budget and Approve the Tentative FY20 Budget to be placed on display.
   d. Ms. Deschamps updated members on the progress of Knox-Warren Special Education District’s website and its features and functions.

XIV. Comments by Executive Board
   a. Members commented on how Ms. Deschamps would be missed after her tenure was completed June 30, 2019.

XV. Future Agenda Items
   a. None given.

XVI. Future Meeting Date and Time
   a. The next regular meeting was given as 8:00 am Tuesday, August 27, 2019 at 311 East Main Street, Galesburg, Illinois 61401 in the Lower Level Conference Room.

XVII. Adjourn
   a. The Executive Board adjourned at 1:04 p.m. with a motion from Mr. Sornberger. Mr. Farquer seconded the motion. The Executive Board approved the motion by voice vote.

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President

_____________________________________
Secretary