EXECUTIVE MEETING

I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 1:07 p.m.

II. Roll Call
   a. Roll call was taken. Member present constituted a quorum. Mr. Farquer and Dr. Curry were late. Dr. Curry participated via the phone until his arrival.

III. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

IV. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the Open and Closed Session Minutes from the February 18, 2020 Regular Executive Board Meeting. Mr. Sornberger motioned to approve the minutes, and Mr. Fletcher seconded. The Executive Board approved the motion by roll call vote.

V. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the February and March 2020 Board Bills.
      ii. Approval of the February Payroll and Claims.
   Members were given time to ask questions regarding the items. Mr. Crowl explained the Bills, Payroll and Claims. Mr. Sornberger asked how implementation of mileage reimbursement went. Mr. Crowl stated is had gone well. Mr. Sornberger motioned to approve the Consent Agenda, and Mr. Fletcher seconded. The Executive Board approved the motion by roll-call vote.

VI. Action Items
   The members took action on one item.
   Mr. Whitsitt called for a motion to approve the Employment of Personnel in the Attached Personnel Report. Mr. Crowl reviewed the personnel report. Member decided to discuss assignment of coordinators at a later date. Mr. Wilder motioned to approve the report. Mr. Fletcher seconded the motion. The Executive Board approved the motion by roll-call vote.

VII. Discussion Items
   a. Mr. Crowl stated a continued need for an additional school psychologist, but the applicant pool was small. As a result, Mr. Crowl recommended seeking a school psychologist assistant.
   b. Mr. Crowl asked members how assignment of center-based programs as well as staffing needs were decided. The Board discussed how priorities for positions within member districts determined decisions. However, the Board did not draft any policy or bylaws. The Executive Board decided that Mr. Crowl would recommend assignments and adjust as needed based on the districts’ needs. Additional staff to support programs would need to be considered and approved.
Knox-Warren Special Education District

Zach Crowl, Director
311 East Main Street Suite 632, Galesburg, Illinois 61401
[o]: (309) 351.7224 [h]: www.kwsed.org [f]: (309) 343.3116

by the Board. It was also determined that if a host district’s request was denied, that host district could pursue staff on their own.

VIII. Administrative Reports
   a. Budget and Finance
      i. Members were reminded that the Consolidated Grant Portal was open for the 2020-2021 School Grant applications.
   b. ISBE
      i. Members were encouraged to approve their district’s December 1st Child Count reports.
   c. Tuition Program
      i. Mr. Crowl updated members on the recent Job Fair Knox-Warren Special Education District attended.
      ii. Mr. Crowl announced the possible participation of Grand Canyon University and Western Illinois University in Knox-Warren Special Education District’s Scholarship Program.
   d. 911 Committee
      i. Mr. Crowl announced his membership on the Galesburg 911 Board.

IX. Closed Session
   a. Mr. Whitsitt stated that there was no need for Closed Session.

X. Comments by Executive Board
   a. There were not comments from the Executive Board.

XI. Future Agenda Items
   a. Future agenda items included projections, FY20 Amended Budget, FY21 Projected Budget, I-Star and Cooperative Program Placement.

XII. Future Meeting Date and Time
   a. The next regular meeting was given as 8:00 am Tuesday, April 21.

XIII. Adjourn
   a. The Executive Board adjourned at 1:47 p.m. with a motion from Mr. Fletcher. Mr. Farquer seconded the motion. The Executive Board approved the motion by voice vote.

_____________________________________President

_____________________________________Secretary