Members Present:
District 304: Mr. Whitsitt
District 238: Mr. Fletcher
ROE 33: Mrs. Scott
District 276: Dr. Curry
District 202: Mr. Wilder
District 210: Mr. Farquer
KWSED: Mr. Crowl

Members Absent

Members Late:

EXECUTIVE MEETING
I. Call to Order:
   a. Mr. Whitsitt called the Executive Board meeting to order at 8:03 a.m.

II. Roll Call
   a. Roll call was taken. All members were present and formed a quorum.

III. Recognition of Visitors/Public Comments
   a. Cory Finneran from NextUp was a visitor.
      i. Mr. Finneran presented information regarding the Next Up curriculum as well as the cost for the program.
   b. There were no public comments.

IV. Approval of Minutes
   a. Mr. Whitsitt called for a motion to approve the minutes from October 15, 2019 Open Session minutes. Dr. Curry motioned to approve the minutes, and Mr. Wilder seconded. The Executive Board approved the motion by voice vote.

V. Approval of Consent Agenda
   a. Mr. Whitsitt called for a motion to approve the following Consent Agenda items:
      i. Approval of the October and November Board Bills.
      ii. Approval of the October Payroll and Claims.
   Members were given time to ask questions regarding the items. Mr. Crowl explained the Bills, Payroll and Claims. Dr. Curry motioned to approve the Consent Agenda, and Mr. Fletcher seconded. The Executive Board approved the motion by roll-call vote.

VI. Discussion Items
   a. Mr. Crowl updated members on current staffing needs for the 2019-2020 School Year. The following openings were announced; five Paraprofessional, one Social Worker and one Psychologist.
   b. Updates on both the phone system and internal technology audit were detailed.
   c. Mr. Crowl presented the 2020-2021 Intergovernmental Agreement to the Board. It contained the exact language as the 2019-2020 Intergovernmental Agreement.
   d. A document outlining a Work Load Plan for Special Educators was presented and discussed. It was determined that the document was to be an Action Item for the December 2019 meeting.
   e. Members were asked how their districts offered and dealt with offering optional AFLAC coverage. Dr. Curry, Mr. Whitsitt and Mr. Fletcher all stated that their districts offer the coverage, but few employees sign up for the coverage. Mr. Crowl stated that Knox-Warren Special Education District planned to look into offering the optional coverage at a later date.
f. Mr. Crowl announced that non-cooperative district was requesting Special Education services for a student. It was stated that the Cooperative had served out-of-district students before the 2019-2020 School Year. It was decided to continue the tradition at a 110% billing.

g. Members discussed and decided to request a trial month of services from the Next Up company to see if the service was appropriate for Knox-Warren Special Education District Center-based programs.

VII. Action Items
The members took action on three items.

Mr. Whitsitt called for a motion to approve the Employment of Personnel in the Attached Personnel Report. Dr. Curry motioned to approve the report. Mr. Wilder seconded the motion. The Executive Board approved the motion by voice vote.

Mr. Whitsitt called for a motion to approve the Knox-Warren Special Education District Scholarship Programs as Presented in October 2019. Dr. Curry motioned to approve the Scholarship Program as Presented in October 2019. Mr. Farquer seconded the motion. The Executive Board approved the motion by roll call vote.

Mr. Whitsitt called for a motion to approve the Signed Intergovernmental Agreement with Galesburg District 205 for the 2019-2020 School Year. Dr. Curry motioned to approve the 2019-2020 Agreement. Mr. Sornberger seconded the motion. The Executive Board approved the motion by voice vote.

VIII. Administrative Reports
a. Members reviewed their individual sheets and discussed issues resulting from open position.

b. Members were told that the finalized version of Knox-Warren Special Education District’s Policy Manual was completed.

c. Medicaid Training schedules were discussed.

d. Mr. Crowl detailed the introduction of one Region/County/District/Type code for iStar data entry instead of multiple codes numbers. Members agreed that just one was more efficient.

e. Members were given information regarding NextUp Transition Curriculum as well as the meeting date with Corey Finneran from NextUp.

f. Mr. Crowl announced that the Administrative Office was hiring a new Receptionist who was to oversee Medicaid in its entirety. The Members agreed to hire an additional Administrative Support employee.

IX. Closed Session
a. Mr. Whitsitt called for a motion to enter into Closed Session. Mr. Farquer motioned to enter into closed session. Dr. Curry seconded the motion. The motion was approved by roll call vote at 9:15 a.m. The Executive Board entered into closed session to discuss:

i. the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

b. The Executive Board existed closed session at 9:32 a.m. with a motion from Mr. Wilder. Mrs. Scott seconded the motion. The motion was carried by voice vote.

X. Comments by Executive Board
a. There were not comments from the Executive Board.

XI. Future Agenda Items
a. Future agenda items included projections, staffing and Next Up.

XII. Future Meeting Date and Time
a. The next regular meeting was given as 8:00 am Tuesday, December 17, 2019 at 311 East Main Street, Lower Level Conference Room, Galesburg, IL 61462.
XIII. Adjourn

a. The Executive Board adjourned at 9:35 a.m. with a motion from Dr. Curry. Mr. Wilder seconded the motion. The Executive Board approved the motion by voice vote.

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President

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Secretary