Knox-Warren Special Education District

Zach Crowl, Director
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Knox Warren Special Education District
Executive Board Meeting
105 N. E Street, Monmouth, IL 61462
May 17, 2022

Members Present
District 202: Mr. Schoonover
District 208: Mr. Sornberger
District 238: Mr. Fletcher
District 304: Mr. Whitsitt
District 276: Mr. Campbell
ROE 33: Mrs. Scott
Knox-Warren Special Education District: Mr. Crowl

Members Late/Absent/Attending Remotely
District 210: Mr. Farquer: Arrived at 8:15 am

EXECUTIVE MEETING
I. Call to Order: Mr. Crowl called the meeting to order at 8:02 am.

II. Roll Call
   a. Roll call was taken. Members present constituted a quorum. Mr. Farquer was absent at time of roll call but arrived at 8:15 am.

III. Closed Session
   a. Mr. Crowl stated that there was a need to go into Closed Session. Mr. Fletcher motioned to enter into closed session. Mr. Sornberger seconded the motion. The motion was approved by voice vote at 8:03 a.m. The Executive Board entered into closed session to discuss:
      a. the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
      b. Mr. Whitsitt motioned to exit Closed Session, and Mr. Fletcher seconded the motion. The Executive Board exited closed session at 8:11 a.m. by voice vote.

IV. Action Items as a Result of Closed Session
   a. No action was needed.

V. Recognition of Visitors/Public Comments
   a. There were no visitors.
   b. There were no public comments.

VI. Approval of Minutes
   Mr. Crowl called for a motion to approve the Open and Closed Sessions Minutes from the April 19, 2022 Regular Executive Board Meeting. Mr. Whitsitt motioned to approve the minutes, and Mr. Fletcher seconded. The Executive Board approved the Minutes by voice vote.

VII. Approval of Consent Agenda
   a. Mr. Crowl called for a motion to approve the following Consent Agenda items:
      a. Approval of the April & May 2022 Board Bills.
      b. Approval of the April 2022 Payroll and Claims.
      c. Approval of the April 2022 Treasurer’s Report
   Mr. Crowl explained the Bills, Payroll Claims and Treasurer’s Report. Mr. Fletcher motioned to approve the Consent Agenda for Board Bills, Payroll Claims and Treasurer’s Report. Mr. Sornberger seconded the motions. The Executive Board approved the motions by roll-call votes.
VIII. Administrative Reports
   a. Knox-Warren Special Education District
      1) Members were told that Knox-Warren Special Education District’s FY23 Budget was on hold
         until the Illinois State Board of Education released the allotment numbers were released.
         However, preliminary costs were calculated at 10% increases for medical and life insurance.
         Liability insurance was projected at 11% and Salaries were scheduled for a 2% increase as
         well as the longevity bonus of $1,000 for those employees marking their fifth year with the
         Cooperative.
      2) Mr. Crowl requested the names and contact information for any new Governing Board
         member.
      3) It was announced that Maintenance of Effort was completed. Mr. Crowl stated that Members
         needed their district’s final numbers for the FY23 IDEA Grant application.
      4) Members were updated on the status of tentative assignments for FY23. Mr. Crowl stated that
         there were no huge changes.
      5) Mr. Crowl stated that the Blue Ribbon Panel had approved the Restraint and Time Out plan for
         Member Districts.
      6) Members were given information regarding the required Restraint and Time Out Plan. The
         goal was to reduce restraint and time out by 25 percent. Members discussed the approval
         process for their districts.

IX. Discussion Items
   a. Mr. Crowl updated Members on the amendment process of the FY22 Budget. Mr. Whitsitt asked if there was
      a scheduled date to submit the Amended Budget. Mr. Crowl said he hoped to do both the Amendment and
      Tentative Budgets at the same time.
   b. Members discussed the process of academic standards for MTSS. Mr. Crowl outlined what the Blue Ribbon
      Panel had created and proposed. Mr. Crowl reiterated that the rules should be consistent Coop-wide. Mr.
      Crowl also stated that Knox-Warren Special Education District was not dictating but advising overall
      guidelines for MTSS.

X. Action Items
   The members took action on the following items.
   a. Mr. Crowl called for a motion for the approval of the Employment of Personnel in the Attached
      Personnel Report. Mr. Whitsitt motioned to approve the Personnel Report, and Mr. Fletcher
      seconded the motion. The Executive Board approved the motion by roll-call vote.
   b. Mr. Crowl called for a motion for the approval of the Amended FY22 Budget. Mr. Fletcher
      motioned to approve the Personnel Report, and Mr. Farquer seconded the motion. The Executive
      Board approved the motion by roll-call vote.
   c. Mr. Crowl called for a motion for the approval of the Academic Standard for MTSS. Mr. Fletcher
      motioned to approve the Personnel Report, and Mr. Farquer seconded the motion. The Executive
      Board approved the motion by roll-call vote.

XI. Comments by Executive Board
   a. There were no comments.

XII. Future Agenda Items
   a. FY23 Tentative Budget
   b. Staffing Needs
   c. Blue Ribbon Panel

XIII. Future Meeting Date and Time
   The date for the next Executive Board meeting was set for June 21, 2022 at 8:00 am in the Knox-Warren
   Special Education District’s Conference Room at 311 East Main Street, Galesburg, IL 61401.
XIV. Adjourn

Mr. Crowl asked for a motion to adjourn. Mrs. Scott made the motion to adjourn. Mr. Sornberger seconded the motion. The Executive Board approved the motion to adjourn by voice-vote. The meeting adjourned at 8:44 a.m.

_______________________________________ President

_______________________________________ Secretary