Knox-Warren Special Education District

Zach Crowl, Director
311 East Main Street Suite 632, Galesburg, Illinois 61401
[o]: (309) 351.7224 http://www.kwsed.org  [f]: (309) 343.3116

Knox Warren Special Education District
Executive Board Meeting
311 East Main Street, Galesburg, IL 61401
June 21, 2022

Members Present
District 202: Mr. Schoonover           District 210: Mr. Farquer
District 304: Mr. Whitsitt            ROE 33: Mrs. Scott
District 276: Mr. Campbell
Knox-Warren Special Education District: Mr. Crowl

Members Late/Absent/Attending Remotely
District 238: Mr. Fletcher
District 208: Mr. Sornberger

EXECUTIVE MEETING
I. Call to Order: Mr. Crowl called the meeting to order at 8:01 am.

II. Roll Call
   a. Roll call was taken. Members present constituted a quorum. Mr. Fletcher and Mr. Sornberger were absent. Mr. Schoonover was acting President in Mr. Fletcher’s absence.

III. Closed Session
   a. Mr. Crowl stated that there was no need for Closed Session.

IV. Action Items as a Result of Closed Session
   a. No action was needed.

V. Recognition of Visitors/Public Comments
   a. Dr. Curry was a visitor.
   b. There were no public comments.

VI. Approval of Minutes
   Mr. Crowl called for a motion to approve the Open and Closed Sessions Minutes from the May 17, 2022 Regular Executive Board Meeting. Mr. Whitsitt motioned to approve the minutes, and Mr. Farquer seconded. The Executive Board approved the Minutes by voice vote.

VII. Approval of Consent Agenda
   a. Mr. Crowl called for a motion to approve the following Consent Agenda items:
      a. Approval of the April & May 2022 Board Bills.
      b. Approval of the April 2022 Payroll and Claims.
      c. Approval of the April 2022 Treasurer’s Report
   Mr. Crowl explained the Bills, Payroll Claims and Treasurer’s Report. Mr. Farquer motioned to approve the Consent Agenda for Board Bills, Payroll Claims and Treasurer’s Report. Mr. Whitsitt seconded the motions. The Executive Board approved the motions by roll-call votes.

VIII. Administrative Reports
   a. Knox-Warren Special Education District
      1) Members were updated on Knox-Warren Special Education District’s FY23 Budget creation.
         a. Mr. Crowl presented members with their FY23 IDEA Grant allotments.
      2) Mr. Crowl stated that final FY22 billing sheets were being emailed by Friday, June 24, 2022.
      3) Members were told that medical insurance rates were estimated at a 5% increase.
Mr. Crowl said that the Restraint and Tim Out Reduction Plan was finished. Districts were encouraged to review and submit to ISBE.

5) Tentative Staff assignments were presented for FY23.

IX. Discussion Items
   a. Mr. Crowl and Members discussed the Executive Board Governance Structure.

X. Action Items
   The members took action on the following items.
   a. Mr. Crowl called for a motion for the approval of the Employment of Personnel in the Attached Personnel Report. Mr. Farquer motioned to approve the Personnel Report, and Mr. Campbell seconded the motion. The Executive Board approved the motion by roll-call vote.

XI. Comments by Executive Board
   a. Mr. Whitsitt commented on the need to notify staff members if insurance companies were changed. Mr. Crowl agreed. Mr. Farquer asked what steps needed to be take in order to submit the IDEA grants. Mr. Crowl outlined the required actions. Mr. Farquer also asked about ideas for using the IDEA Homeless section of the grant. Mr. Whitsitt offered examples. Mr. Crowl updated members on the recent MTSS Summit.

XII. Future Agenda Items
   a. FY23 Tentative Budget
   b. Staffing Needs
   c. Blue Ribbon Panel

XIII. Future Meeting Date and Time
   The date for the next Executive Board meeting was set for July 12, 2022 at 2:30 am in the Regional Office of Education’s Conference Room at 105 N. E Street, Monmouth, IL 61462.

XIV. Adjourn
   Mr. Crowl asked for a motion to adjourn. Mr. Whitsitt made the motion to adjourn. Mr. Farquer seconded the motion. The Executive Board approved the motion to adjourn by voice-vote. The meeting adjourned at 8:20 a.m.

   _______________________________________________  President

   _______________________________________________  Secretary