

Knox-Warren Special Education District

Zach Crawl, Director

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Knox Warren Special Education District
Executive Board Meeting
311 East Main Street, Galesburg, IL 61401
February 21, 2023

Members Present

District 238: Mr. Fletcher
District 304: Mr. Whitsitt
District 202: Mr. Grimm
Knox-Warren Special Education District: Mr. Crawl

ROE 33: Mrs. Scott
District 208: Dr. Dunlap
District 210: Mr. Farquer

Members Absent/Attending Remotely

District 276: Mr. Walters (Absent)

EXECUTIVE MEETING

- I. Call to Order: Mr. Crawl called the meeting to order at 8:01am.
- II. Roll Call
 - a. Roll call was taken. Members present constituted a majority of a quorum.
- III. Recognition of Visitors/Public Comments
 - a. There were no visitors.
 - b. There were no public comments.
- IV. Approval of Minutes
 - a. Mr. Crawl called for a motion to approve the Open Session and Closed Session Minutes from the January 17, 2023 Regular Executive Board Meeting. Mr. Farquer motioned to approve the minutes, and Dr. Dunlap seconded. The Executive Board approved the Minutes by voice vote.
- V. Approval of Consent Agenda
 - a. Mr. Crawl called for a motion to approve the Consent Agenda. Mr. Farquer motioned to approve the Consent Agenda for January & February 2023 Board Bills and the January 2023 Payroll Claims as well as the modified January 2023 Treasurer's Reports. Mrs. Scott seconded the motions. The Executive Board approved the motions by roll call vote.
- VI. Administrative Reports
 - a. Mr. Crawl announced that the annual renewal of GATA was completed.
 - b. It was announced that Excess Cost was calculated and ready for submission. United District 304 served as a test subject for the calculation procedure.
 - c. Mr. Crawl reminded Members that IStar's final snap shot of data was February 17, 2023. As a result, final approval at the District level was the next step.
 - d. Members were updated on the processing and completion of the annual W2s and 1099s.
 - e. Mr. Crawl detailed a recent tour of another cooperative's Special Education Pre K program. The possibility of creating such a program for Knox-Warren Special Education District was outlined. Mr. Crawl presented the pros and cons of such a program. One consideration was the possibility of Indicator 5 letters due to small numbers of student enrollment. Discussion ensued surrounding the need for such a program as well as the current social factors that caused such a need for a self-contained Pre K program.
 - f. Members were given information regarding tentative staff projections for the 2023-2024 School Year.
 - g. It was announced that Mr. Crawl was attending the IAASE Winter Conference.
- VII. Discussion Items
 - a. Mr. Crawl presented the information regarding the ongoing search for property to create a day school as well as Administrative Office space. The search for an all-in-one site was proving difficult. As a result, Mr. Crawl asked the Board's opinion in looking for two separate sites.

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VIII. Action Items

The members took action on the following items.

- a. Mr. Crowl called for a motion for the approval of the Personnel Report. Mr. Farquer motioned to approve the Personnel Report, and Mr. Fletcher seconded the motion. The Executive Board approved the motion by roll-call vote.
- b. Mr. Crowl stated that there was no action to be considered from Discussion.

IX. Closed Session

- a. Mr. Crowl stated that there was need for Closed Session and called for a motion to go into Closed Session. Dr. Dunlap motioned to enter Closed Session. Mr. Whitsitt seconded the motion. The motion was approved by voice vote at 8:37 a.m. The Executive Board entered closed session to discuss:
 - a. the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- b. Mr. Farquer motioned to exit Closed Session, and Mr. Fletcher seconded the motion. The Executive Board exited closed session at 8:44 a.m. by voice vote.

X. Action Items as a Result of Closed Session

- a. There were no action items.

XI. Comments by Executive Board

- a. Mr. Grimm thanked Mr. Crowl for the assistance received with Knoxville's IDEA Grant as well as the Excess Cost report. Mr. Crowl offered the assistance of Miss Mc Ilravy in the future for IDEA Grant completion. Mr. Grimm, Mr. Farquer and Dr. Dunlap agreed that they were open to such assistance and asked that it be part of March's Agenda.

XII. Future Agenda Items

- a. Property Search
- b. Projections
- c. Blue Ribbon Panel
- d. Maintenance of Effort

XIII. Future Meeting Date and Time

The date for the next Executive Board was scheduled for March 21, 2023 at 105 N. E Street, Monmouth, IL 61462 at 8:00 am.

XIV. Adjourn

Mr. Crowl asked for a motion to adjourn. Mr. Fletcher made the motion to adjourn. Dr. Dunlap seconded the motion. The Executive Board approved the motion to adjourn by voice-vote. The meeting adjourned at 8:47 am.

President

Secretary